

MINUTES OF MEETING

A meeting of the **Ad Hoc Transfer Station Review Committee** was held in Meeting Room A of the CJH Municipal Center, 1 School St. Bethel, CT on October 6, 2016

Present: A.J. Bernard, Nick Ellis, Kitty Grant, B.J. Liberty, Kevin Sheehan, ex-officio Paul Szatkowski

Absent: None

Guests: Transfer station manager Mike Flanagan

The meeting was called to order at 6:35 pm by AJ Bernard.

Pledge of Allegiance was said.

Minutes of the September 15, 2016 meeting were approved with one correction by BJ Liberty that the cost of preparing the site for a compactor would be \$21,000, bringing the net cost to \$16,000. Motion made by K.Grant, second by BJ Liberty, all in favor.

AJ Bernard made a motion to add an agenda item to Old Business : the response from the Selectman's office regarding eliminating permit fees. K. Grant seconded the motion, all in favor.

Old Business:

Update on transfer station sign from K. Grant: Nothing new on the transfer station sign. M. Flanagan suggested that a sign could be added to the existing one rather than creating a whole new sign.

The town-wide survey was deemed too expense to pursue by the Selectman's office. An online survey was conducted instead but it was limited to only the first 100 respondents. K. Grant made a motion to print surveys and put them in the Municipal Building, The Library, and the Post Office. N. Ellis seconded the motion, all in favor.

Update on transfer station from M. Flanagan: An OSHA violation has been remedied with the installation of a concrete pad underneath the metal collection container.

M. Flanagan found a survey from 1987 which indicated that the Railroad owns 50' of land from the track. This leaves only about 18' from that point to the corner of the building.

N.Ellis made a motion to go into executive session at 7:04 pm and to include P. Szatkowski, second by AJ Bernard. The Committee came out of executive session at 7:40 pm

Response from the Selectman's office regarding eliminating permit fees: By dropping the permit fee, it is anticipated that usage will increase. However, keeping the twenty-cent a pound charge would not be feasible unless there was at least a 50% increase in usage. An analysis by the Comptroller's office indicated that a five-cent increase per pound should cover most of the lost permit fee.

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TOWN CLERK

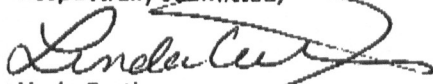
AJ Bernard made a motion to recommend eliminating the permit fee and increasing the per pound fee to twenty-five cents. BJ Liberty seconded the motion.

Discussion followed revolving around other fee scenarios. The original motion was voted on with three in favor, one opposed, and one abstaining.

Review of the Action Report draft prepared by AJ Bernard: After much discussion, AJ Bernard made a motion to rename the report "Preliminary Report" and to have BJ Liberty edit the draft. AJ Bernard will present the report to the Board of Selectmen at their November 1, 2016 meeting. N. Ellis seconded the motion, all in favor.

AJ Bernard made a motion to adjourn the meeting, second by K. Grant, all in favor. The meeting was adjourned at 8:53 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Linda Curtis", written over a horizontal line.

Linda Curtis

Recording Secretary